




**DIVISION MEMORANDUM**

No. 93, 2018

**TO:** CHIEF, CURRICULUM IMPLEMENTATION DIVISION  
CHIEF, SCHOOL GOVERNANCE AND OPERATIONS DIVISION  
EDUCATION PROGRAM SUPERVISORS  
HEADS OF PUBLIC ELEMENTARY AND SECONDARY SCHOOLS  
ALL OTHERS CONCERNED

**FROM:**  CATHERINE P. TALAVERA CESO VI  
Schools Division Superintendent

**SUBJECT:** SUBMISSION OF PERTINENT PAPERS FOR TEACHER I POSITION FOR LUIS PALAD  
INTEGRATED HIGH SCHOOL

**DATE:** June 21, 2018

This is to inform all concerned regarding the submission of Pertinent Papers for Teacher I for Luis Palad Integrated High School with area of specialization/major in Mathematics, English, Science and Araling Panlipunan. All interested and qualified applicants should submit the following documents on or before June 29, 2018 with proper ear tags, to wit:

1. Application Letter
2. CSC Form 212 (revised 2017) with the latest 2 x 2 ID picture
3. Certified Photocopy of PRC ID
4. Certified copies of Transcript of Records
5. Copies of Certificate of Employments, Teaching and Related Teaching Experience and Performance Rating
6. Certificate of General Weighted Average (GWA)
7. Unique Applicants Number (UAN)

Widest dissemination of this memorandum is desired.

